

# Black Country and West Birmingham Joint Committee

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## Minutes of Meeting dated 25 May 2017

### In attendance:

Nick Harding – Chairman, Sandwell & West Birmingham CCG – Chair  
Anand Rischie – Chairman, Walsall CCG  
David Hegarty – Chairman, Dudley CCG  
Helen Hibbs – Accountable Officer, Wolverhampton CCG  
Paul Maubach – Accountable Officer, Dudley CCG & Walsall CCG  
Andy Williams – Accountable Officer, Sandwell & West Birmingham CCG  
Jim Oatridge – Interim Chair, Wolverhampton CCG  
Matthew Hartland – Chief Operating & Finance Officer, Dudley CCG and Interim Strategic Finance Officer, Walsall CCG  
James Green – Chief Finance Officer, Sandwell & West Birmingham CCG  
Simon Collings – Assistant Director of Specialised Commissioning, NHS England  
Claire Finn – Head of Finance, NHS England – Midlands & East  
Clare Hamilton – Executive Assistant to David Hegarty & Paul Maubach, Dudley CCG – Note taker

### Apologies:

Peter Price – Lay member, Wolverhampton CCG

### 1. Minutes of the last meeting

Minutes of the meeting held 20 April 2017 were agreed.

### 2. Actions from the last meeting

See action log for updates.

### 3. STP Update

Andy Williams updated all on the Sustainability & Transformation Plan. Andy, Paul Maubach, David Hegarty, James Green & Helen Hibbs attended the Quarter 1 Stocktake Event with NHS England and NHS Improvement on 25 May 2017. Andy Williams has now been identified as the Black Country STP lead. Positive feedback was received from NHSI and NHSE regarding the Black Country & West Birmingham Joint Committee.

All agreed that a clinical lead and programme management lead will be required for each Black Country service area and each service area will include (but not be limited to) the six priority areas that NHS England have identified. These areas will complement the STP agenda, so some of these leads, as well as being the CCG lead representative, may also become the lead representative for the STP as a whole. Andy Williams to work with HR to standardise a process across all four CCGs to ensure a fair and consistent approach is reached if there is more than one applicant for each future post. **Action: Andy Williams**

Paul Maubach explained that Walsall CCG are currently consulting on moving their Stroke services, however, this is not happening on a Black Country basis. All agreed to adopt a model where there are three approaches to how services are commissioned in the future:

1. Commissioning on a Black Country level (across all four CCGs)
2. Commissioned on place based with Black Country wide pathways of care (each CCG commissions its own model locally, but to the same agreed standards / protocols across all four CCGs with the same contract)
3. Place based commissioning (each CCG has its own model and each has its own contract which may differ from the others)

#### **4. Reports from the Task & Finish group reports**

##### **4a. Governance Task & Finish group**

- Paul Maubach updated all on the above Task & Finish group
- All Task & Finish groups are now taking place monthly
- Joint Committee Terms of Reference has not yet been approved by all Governing Bodies
- A discussion took place regarding Nurse representation on the Joint Committee, all agreed to look at future representation once the Joint Committee has received delegation from all four Governing Bodies
- Each CCG to source a Non-Executive Director to represent on the Joint Committee  
*Action: CCG Chairs*

##### **4b. Systems Re-design Task & Finish group**

- Paul Maubach updated all on the above Task & Finish group
- The group are currently debating their shared scope of services based on Dudley's scope
- All agreed on the proposed principles which will be used to determine which services, for the long-term are to be commissioned on a place based or Black Country level
- All agreed that a shared piece of work is required to define what it means in practice to commission a place based model and for each CCG to share their intelligence around this

##### **4c. Infrastructure Task & Finish group**

- Helen Hibbs updated all on the above Task & Finish group
- Discussions are taking place regarding an estates solution and how this can be determined alongside a Clinical Strategy being defined
- Nick Harding to share details of the national IT lead at NHS England with Helen Hibbs
- All agreed that cyber attack planning should be part of this Task & Finish group

##### **4d. Communications & Engagement Task & Finish group**

- Helen Hibbs updated all on the above Task & Finish group

##### **4e. CCG Collaboration Task & Finish Group**

- Andy Williams updated all on the above Task & Finish group
- Andy described an overlap between System Re-design and Collaborative Commissioning
- All agreed that a workshop should take place with senior commissioners to work on the areas of comparison

- All agreed that this group would concentrate mutually on the six key areas described above
- Matt Hartland updated on progress on 'back office functions' element of the work programme

#### **4f. Finance Task & Finish Group**

- James Green updated all on the above Task & Finish group
- A specification has been drafted for the Black Country wide provider analysis which will be provided soon
- The potential conflict/duplication of MMH reviews was discussed and it was agreed that only one review was required, and Andy Williams to discuss with NHSE whether an extension to the scope is required

*David Hegarty and Matthew Hartland left the meeting.*

#### **5. Specialised Commissioning**

Simon Collings updated all on Specialised Commissioning and will be attending all future Joint Committee meetings as Assistant Director of Specialised Commissioning from NHS England.

Simon explained that Specialised Commissioning will have a 'seat' at all collaborative commissioning arrangement meetings that include place based commissioning by April 2018. Ernest and Young are providing Finance and Governance support.

Updates will be required from the Governance Task & Finish Group and Collaborative Commissioning Task & Finish Group from Specialised Commissioning.

#### **Date of next meeting:**

22<sup>nd</sup> June, 1 – 3pm

